



# SARA BANGLA DABA SANGSTHA

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(Affiliated to: All India Chess Federation)

## Guidelines for Organizing Rapid Unrated Chess Tournaments

**SARA BANGLA DABA SANGSTHA (SBDS)**  
Promoting Excellence in West Bengal Chess.

### **Effective Date: 01-04-2026**

To maintain a high standard of competitive chess across West Bengal, the Sara Bangla Daba Sangstha (SBDS) has established the following mandatory guidelines for organizing one, two, or three-day rapid unrated tournaments.

### **1. Application & Approval Process: -**

Organizers must submit a formal proposal via email to their respective District Chess Association using the following standardized format. Organisers should also filled up the prescribed bid form.

- (a) Venue Infrastructure: Specify if the venue is AC or Non-AC, its total capacity, seating arrangements for players and guardians, and availability of washrooms and drinking water.
- (b) Participation: Estimated number of players.
- (c) Proposed entry fees and prize structure (must align with SBDS prescribed limits).

Special Note:

- (a) The District Association will verify these parameters and forward an NOC/Approval to SBDS, with a copy to the organizer.
- (b) SBDS has the sole discretion to decide whether to grant permission to hold a chess tournament on a specific day, taking into consideration other tournaments scheduled for that day. In some cases, SBDS may allow 2 or 3 events to take place on the same day, depending on the distance and location of each event.

Therefore, all organizers are requested to submit their preferred event dates (at least two different dates) in advance so that SBDS can approve tournament permissions accordingly, helping to avoid scheduling conflicts between tournaments.

- (c) Organisers may have to adjust the dates in case of State Selection Tournament or Rating Tournaments are held during that time.

### **2. Recognition Fees:**

The following non-refundable fees apply:

- (a) SBDS: ₹4,000
- (b) District Association: ₹2,000

### **3. Equipment & Logistics:**

(a) SBDS Support:

SBDS will provide chess sets on a First-Come, First-Served (FCFS) basis. Organizers are responsible for the pickup and immediate return of sets in good condition.

(b) District Support: The local District Association will provide 50 Chess Boards (FCFS basis).

(c) Venue Standards: Organizers must provide proper tables and chairs for players. The use of school or college benches is usually not recommended. Seating arrangements should be comfortable for players.

(d) Food/Lunch: Organisers should provide standard and non-spicy foods suitable for children.



#### **4. Tournament Format & Technical Specs:**

- (a) Time Control: A minimum of 15 minutes + 3-second increment per move is mandatory.
- (b) Pairing Restrictions: \* Separate age-group pairings for each age group ((like U7, U8, U9 and so on) is not allowed for one-day tournaments. Instead, organiser can have standard age groups like U7, U9, U11 upto U19 as it is at per with State/ National age group championships/tournaments.

#### **5. Arbitration & Official Oversight:**

- (a) Chief Arbiter: Will be appointed exclusively by SBDS.
- (b) Assistant Arbiters: Selected by the organizer in consultation with the Chief Arbiter.
- (c) All arbiter fees must be cleared immediately upon the tournament's conclusion, routed through the Chief Arbiter.
- (d) The organizer must follow the guidelines and advice of the Chief Arbiter and provide support throughout the tournament and engage sufficient officials/volunteers, if required.

#### **6. Communication & Player Verification:**

- (a) Digital Presence: A dedicated WhatsApp group must be created for updates. This group must include the Chief Arbiter, one official from the concerned District Chess Association and one official from SBDS.
- (b) Notice Board: A physical notice board must be maintained at the venue.
- (c) SBDS Registration: Organizer must verify that all participants hold a valid SBDS registration for the current financial year. Player registration should be done one day before to ensure the tournament starts as scheduled.

#### **7. Facilities & Prize Distribution:**

- (a) Sanitation: Sufficient drinking water facilities to all, Separate, clean washroom facilities for male and female participants are mandatory.
- (b) Waiting Area: A comfortable, shaded area must be provided for parents and guardians.
- (c) Prizes: Prize money and trophies must be distributed immediately during the closing ceremony.

#### **8. Safety of the players:**

- (a) The organizer should take necessary measurements whenever the gathering exceeds 150 entries, to ensure safety and security of the players and parents.
- (b) There should be basic arrangements for medical treatment, if required.
- (b) First Aid box should be available for any emergency.

#### **9. Closure report of the tournament:**

The organiser should submit a tournament closure report to SBDS by mail within 7 days of the completion of the event. After receiving the report, the Chief Arbiter will give his comments. Important: Once a tournament date is confirmed, it cannot be rescheduled or postponed without prior written permission from both SBDS and the District Association. Wishing all organizers and players a successful and competitive 2026!